

Who	Action	Target Completion Date	Completed On	Priority (Immediate, normal, low)
Tim	Tim to reinvite Alex Wild to new meeting plus one of the other LTUs	20140331	20140331	Immediate
Tim	When skip area known, change bin contract to new configuration agreed	20140430		Normal
Tim	Ask Kingfisher to move north by one boat width	20140331	20140331	Immediate
Tim	Rewrite rule on sails to remove ambiguity and bring to Main in April	20140331	20140331	Immediate
Tim	Contact highways re public hard, LW to advise	20140331	20140412	Normal
Tim	Email Richard Mason remove headsail immediately	20140331	20140331	Immediate
Tim	Advise Dorian that wifi estimate approved at £920 TK & LW	20140331	20140331	Immediate
Tim	Build new filterable task spreadsheet simpler than the last one	20140331	20140331	Immediate
Terry	Advise Tim of new dates available to meet LTUs	20140331		Immediate
Terry	Plan yard walk to identify state of yard and actions for Ben/yard users to clear	20140331	20140421	Immediate
Terry	Next meeting plan to concentrate on budgets get committee to think beforehand	20140430	20140513	Normal
Terry	3rd Boatswain to be fed into budget process	20140430	20140513	Normal
Ben	Plan compounded skip area as soon as possible, advise Tim	20140331		Immediate
Ben	Ensure Elwing Headsail removed immediately	20140331	20140331	Immediate
Ben	Oil Capstan winch immediately	20140331	20140531	Immediate
Ben	Reinstate hoist hole on "A" Pontoon for Sailability	20140331	20140521	Immediate
Ben	Ensure Mike is doing one hour per day clearance of yard	20140331		Immediate
Ben	Move masts and detritus from area blocking access to fuel store	20140331		Immediate
Ben	Advise Tim and Terry of spec for new site handler	20140331	20140507	Immediate
Ben	Fix cracks to west end buttress by end June	20140630	20140630	Low
Ben	Concrete between piles in summer	20140930	20140630	Low
Ben	Dinghy park concrete repairs in summer	20140930	20140630	Low
Ben	Fix broken wooden piece at Southwick mooring	20140331	20140630	Immediate
Ben	Recover mark off worthing asap	20140331	20140630	Immediate
Ben	Clear up oil mess behind Neville Blake boat and advise Tim of time cost to charge	20140331	20140331	Immediate
Graham	Report on cctv survey underwater at Southwick	20140430		Normal
Graham	Main entrance barriers at Shoreham	20140430		Normal
David	Quote for replacement of wooden deck to East Jetty Southwick	20140430	20140513	Normal
David	Quote for replacement bargeboards Shoreham and Southwick	20140430	20140513	Normal
David	Plan East jetty extension and cost	20140430	20140513	Normal
David	Plan re-spacing of risers at Southwick once moorings are done	20140430	20140630	Normal
David	Ask Peter Davies to redraw Southwick lease plan as inaccurate (at dinghy slip)	20140930		Normal
Terry	Negotiate with Sibella pontoon access west of west jetty	20140930		Normal
David	Deal with Dinghy section and organise safety boat mooring	20140930		Normal

Ben	Sleeve on hoist needs replacement - provide spec for tim to obtain quote	20140930	Normal
Ben	Order metal Heras fencing to cope with bin area and fencing requirements	20140930	Normal
Tim	Public liability Insurance for contractors in yard (all)	20140930	Normal