

Section 8 – Administration (v1 19/11/21)

RACE OFFICER DUTIES

Such a comprehensive sailing program could not be achieved without the support of Skippers undertaking Race Officer duties. You will be allotted your duty date before the Keelboat Briefing meeting on 26th February 2022; these being allocated to boats that have taken part in SYC racing last year or have stated that they intend joining in SYC racing in the future. If the allocated dates don't suit your circumstances, then the Keelboat Briefing meeting will be an ideal opportunity for you to organise a swop with other skippers. The Race Officer will receive a reminder email the week before their duty, if you are unable to undertake your duty then it is your responsibility to make alternative arrangements (please inform the Keelboat Section via the "WhatsApp group "SYC Racing" or email secretary@sussexyachtclub.org.uk).

Boats that support the racing program by performing Race Officer duties will be scored OOD in the results for NHC and IRC and will be exempt from fees for that race. A boat will receive an average of their valid series results for that race if applicable.

Race Officers will be supported by the Series Officer. The Series Officer will make sure that the Race Officer has all that they need to perform the duty and may assist with course setting on or before the race day.

The names and dates for these duties will be shown in the Keelboat Summary Calendar section of the Keelboat Handbook.

RACE OFFICER GUIDANCE

Help for Race Officers is available on the SYC website on the **Yacht Racing Information** page.

KEELBOAT MEETINGS ETC

The **Keelboat Pre-Season meeting** will be held at the Shoreham clubhouse starting at 11:00 on Saturday 26th February 2022. The Mast on the beach used for racing will be raised at 09:30 before the above meeting.

A **Keelboat Annual Review meeting** will be held at the Shoreham clubhouse starting at 19:00 on Thursday 22nd September 2022. This will be an opportunity to review the current season and still leave time to influence the plans being drafted for 2023.

The Mast is then planned to be lowered on Saturday 19th November 2022 at 10:00 and the **Keelboat Prize Giving Dinner** will be held at Shoreham that evening.

DECLARATIONS

Where a Boat is required to take their own finish time, they should record this as **GPS generated UK clock time**, so either UTC or BST (depending on the time of year). Time should be shown in 24hr format (e.g. 13h, 30m, 15s), **together with the Boat's name plus the boats name ahead and astern** (wherever possible). The declaration should be sent to the "SYC Racing" WhatsApp group within 2 hours of finishing. Retirements etc. should be reported in the same way.

RACE FEES

All races throughout the 2022 season will be charged at £6.00 per race, except for the following:

Christmas Cracker series (for the 4-race series, there is no reduction if fewer races are sailed) and SYC regattas £10.00 per event.
Pursuit series all races at £3.00 per race.

Invoices will be issued to competitors from the SYC Office usually after the Spring and Summer series and again at the end of the year and should be paid promptly.

SYC IRC certificate fee rebate scheme; third year 2022. If a boat that has applied for and obtained (through the Keelboat Section) a current IRC certificate, then it will be exempt from all SYC race fees (including Pursuits but with the exception of the RER) up to the full cost of the IRC certificate or £100.00, whichever figure is the lowest. These credits will be deducted before the invoices are raised.